Billing Frequently Asked Questions

Honolulu Board of REALTORS®
Housing Advocates. Community Builders. Good Neighbors.

DUE RENEWAL PAYMENT INSTRUCTIONS

How do I pay my annual membership dues?

You can pay in three ways: online (available 24/7), by phone during regular business hours, or by mail.

Online: Pay by credit/debit card through the HBR member website:
http://members.hicentral.com/dues | Online Payment Portal Tutorial

We accept American Express, Discover, MasterCard and Visa (credit or debit card).

Phone: Call HBR Customer Service at (808) 732-3000 to pay with a credit or debit card. Our business hours are Monday – Friday, 8 AM – 4 PM (excluding holidays).

Mail: Send a check to our office. Payment must be received (not postmarked) by December 31 of the current year.

- Make check payable to Honolulu Board of REALTORS
- Write the member number and member name on the check.
- Print out your online invoice to include with your check.
  - Use the print screen function: for Windows use Ctrl + P and for Mac use Command + P
- Mailing address:
  Honolulu Board of REALTORS
  Attn: Finance
  1136 12th Ave, Ste 200
  Honolulu, HI 96816

What is the deadline to remit the dues renewal payment?

12-month membership is due on December 31 annually.
The annual payment must be received by December 31 of the current year.
If mailing a check payment, it must be received (not postmarked) by December 31 of the current year.

What happens if I miss the payment deadline?

If payment is not received by December 31 of the current year, a **$75 late fee** will be added to your member account balance.

Are there any other penalty fees?

Returned check fee: $20 handling fee for returned checks.

Are REALTOR® Association dues refundable?

REALTOR® Association dues are non-refundable.